

**NORMAN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
November 3, 2022**

Mobley called the meeting to order at 7:00PM.
Members present: Soule, Mobley, Tighe, Fraley and Skiera.
Members absent: None.

CONSENT AGENDA:

Motion by Tighe, second by Skiera to approve minutes of Regular Meeting of October 11, 2022 and expense vouchers. A Treasurer's report for October 2022 was not available. Motion carried 5-0.

Reports:

1. Fire Department – Vanderbie requested approval to purchase an extractor for turn out gear and look into obtaining a diesel fuel tank.
2. Ambulance – No report.
3. Assessor – Working on sales figures.
4. Custodian – No report.
5. Transfer Station – No report.
6. Management Council – Brown's report is on file.
7. Park & Recreation – No report.
8. Planning –No meeting.
9. Zoning – Hall's report is on file.

Public comment/communication began at 7:18PM and ended at 7:55PM.

Unfinished Business – There was no unfinished business.

New Business

1. Planning Commission Resignation

Motion by Fraley, second by Skiera to accept resignation of Planning Commission member Craig Kent. Motion carried 5-0.

2. Planning Commission Appointment – Tabled until December 2022.
3. Assessing Resolutions/Policies

Motion by Soule, second by Mobley to adopt Resolution 2022-11-01 Authorization to Allow Residents to Protest in Writing to Board of Review. Those voting in favor: Skiera, Tighe, Mobley, Soule and Fraley. Those opposed: None. Those absent or abstaining: None. Resolution declared adopted.

Motion by Soule, second by Mobley to adopt Resolution 2022-11-02 Inter local Agreement for Norman Township and Dickson Township, Manistee County to Approve a Combined Board of Review beginning January 1, 2023 through December 31, 2024. Those voting in favor: Fraley, Soule, Mobley, Tighe and Skiera. Those opposed: None. Those absent or abstaining: None. Resolution declared adopted.

Motion by Mobley, second by Soule to adopt Policy 2022-11-03 Policy for Norman Township Exempt Property. Those voting in favor: Skiera, Fraley, Tighe, Mobley and Soule. Those opposed: None. Those absent or abstaining: None. Policy declared adopted.

Motion by Mobley, second by Skiera to adopt Policy 2022-11-04 Policy for Norman Township Personal Property. Those voting in favor: Mobley, Soule, Tighe, Skiera and Fraley, Those opposed: None. Those absent or abstaining: None. Policy declared adopted.

Motion by Soule second by Skiera to adopt Resolution 2022-11-05 Resolution to Set an Alternate Date for the December Board of Review. Those voting in favor: Tighe, Skiera, Soule, Fraley and Mobley. Those opposed: None. Those absent or abstaining: None. Resolution declared adopted.

Norman Township Board of Trustees Regular Meeting (cont'd)

Motion by Mobley, second by Soule to adopt Policy 2022-11-06 Policy for Norman Township to Approve a Published Policy Concerning the Access to the Township Assessor. Those voting in favor: Tighe, Fraley, Mobley, Skiera and Soule. Those opposed: None. Those absent or abstaining: None. Policy declared adopted.

4. Fire Department Extractor

Motion by Mobley, second by Skiera to approve expenditure of \$6500 for purchase of an extractor for turn out gear. Motion carried 5-0.

Motion by Soule, second by Tighe to go into closed session for a personnel matter. Motion carried 5-0.

Closed session began at 8:08PM.

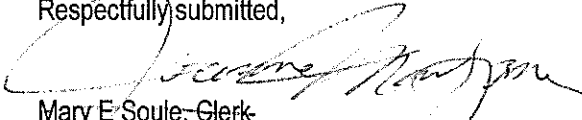
Motion by Soule, second by Mobley to end closed session. Motion carried 5-0.

Closed session ended at 8:27PM.

Motion by Fraley, second by Soule to adjourn. Motion carried 5-0.

The meeting was adjourned at 8:28PM.

Respectfully submitted,



Mary E. Soule, Clerk

SHARNE MONTEGOMERY, CLERK