

**NORMAN TOWNSHIP
BOARD OF TRUSTEES MEETING DRAFT MINUTES
JULY 11, 2023**

Supervisor Mobley called the meeting to order at 7:00 p.m. Present: Supervisor Mobley, Treasurer Tighe, Clerk Montgomery, Trustee Skiera, Trustee Fraley and a maximum audience of eight (8).

ADOPTION OF CONSENT AGENDA: Skiera moved, Tighe seconded to approve the Consent Agenda: Board Meeting Minutes of June 12, 2023, Board Meeting Minutes of June 24, 2023, Expense Voucher of July 11, 2023, Treasurers Report of June 2023 and adoption of the agenda. Motion Passed unanimously.

REPORTS:

1. Fire Department: Reported 49 runs so far this month of which 35 were ambulance runs; emphasized diligence when it comes to fire safety and encouraged everyone to check the Michigan Burn Permit Map prior to making a fire; a joint water rescue training with Sable, Elk and Eden Townships will occur on July 25th; propane emergency training on July 29th; and recently obtained a shut off for Electric Vehicles that plugs into the charging port to disable the system.
2. Ambulance: Reported the 35 ambulance runs this month.
3. Assessors: Reported the July Board of Review will occur on July 18th, 2023 at 6:00 p.m. and an increase in building permits.
4. Custodian: Reported the 4th of July Fireworks and events at Crystal Lake went well with no incidents however additional trash bins were recommended for next year. Custodian vacation the week of August 7th, 2023, Trustee Fraley offered to cover for custodian during his vacation.
5. Transfer Station: Reported that scrap metal acquired during the community cleanup has all been moved from the transfer station but not to the scrap recycle station. This will be addressed in the coming week.
6. Management Council: Reports a slow down in usage, Little Mary's Fund Raiser on July 15th, Fire Training on July 29th, Mud Lake Drain Abandonment Public Hearing on July 24th, and a request for weekend use for a collectables fair.
7. Park and Recreation: Docks installed at the Tippy Dam backwaters boat launch and Crystal Lake dock replacement to begin next week and 4th of July parade went well.
8. Planning: Master Plan review processes has begun and the committee is working on a more friendly format. The committee does not generally meet in July however they will have a work session on July 18th at 8:00 a.m. to continue working on the Master Plan.
9. Zoning: Reports increase in building permits for structures and accessory structures and possible cell tower replacement/relocation as one is being decommissioned.

PUBLIC COMMENT/COMMUNICATION: Wellston Fireworks and Family Fun representative thanked the Board for their assistance and partnership with the 4th of July Fireworks and events; identified electrical failures at the pavilion and offered to donate time and materials or upgrades and repairs. Supervisor Mobley requested they let the Board know of costs associated with work that needs to be done since this is an issue that has not been addressed in many years.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Montgomery moved; Tighe seconded to approve the agreement with Lake Michigan CPA Services PLC in the amount of \$4000.00 for the bi-annual audit. Yeas: Mobley, Montgomery, Tighe, Fraley and Skiera. Motion passed unanimously.

Fraley moved; Skiera seconded to approve the Michigan Traditional Bowhunters Raffle charitable gaming license for its annual bow raffle. Roll Call Vote. Yeas: Mobley, Montgomery, Tighe, Fraley and Skiera. Nays: None. Motion passed unanimously.

ADJOURNMENT: Tighe moved; Fraley e seconded to adjourn at 7:28 p.m. Motion passed unanimously.