

**NORMAN TOWNSHIP
BOARD OF TRUSTEES MEETING MINUTES
JUNE 11, 2024**

Supervisor Mobley called the meeting to order at 7:00 p.m. Present: Supervisor Mobley, Treasurer Tighe, Clerk Montgomery, Trustee Skiera, Trustee Fraley and a maximum audience of Fifteen (15).

ADOPTION OF CONSENT AGENDA: Skiera moved, Tighe seconded to approve the Consent Agenda: Board Meeting Minutes of May 14, 2024, Expense Vouchers of May and June 2024, Treasurers Report of May 2024 and adoption of the agenda. Yea: Mobley, Tighe, Skiera and Fraley. Nay: Montgomery Motion Passed.

REPORTS:

1. Fire and Ambulance Departments: Presented the following awards: Cody Schuch for completing Firefighter 1 and 2 and Hazmat training; Dawn Boers for completion of EMT training; Brett Ameilia for Firefighter 1 and 2 and MFR training. Chief Vanderbie thanked the staff for making training a priority. D.O.T. and necessary repairs have been completed to all vehicles and it has been a busy month.
2. Assessors: Reported field work will begin next week and continue the week after and deeds have been processed.
3. Custodian: Reported the new community center entrance door is slated to be replaced on June 25th/26th; no date has been set for replacement of the community center flooring however discussion about establishing a date in August was held, presentation of an estimate for the purchase of a Flail mower was presented to the Board and discussion on portable restrooms for the Summer at Crystal Lake and during the 4th of July celebration was discussed.
4. Transfer Station: Reported a successful Community Spring Clean Up event filling 6 roll off dumpsters and the need for participants to box, bag and bundle items to keep lines moving.
5. Management Council: Reports request by the USFS to use the community center July 17th for a training session at no cost and a high volume of rentals throughout June.
6. Park and Recreation: Further discussion on portable Restrooms, the need for hot asphalt patching at the Robinson boat launch, additional dock bumpers to be ordered, and the need for another load of gravel at the dock approach.
7. Planning: Master plan work continues; Commission members have planned a work session for Thursday June 13th. Clerk Montgomery asked Trustee Fraley to check the posting on the bulletin board which indicated the meeting was on the 12th.
8. Clerk Montgomery announced the Township received a grant in the amount of \$4000 towards the purchase of a back up generator for Township Hall, two updated estimates have been received and another will be forthcoming at the request of the Supervisor, no response has been received regarding the additional grant application however Clerk Montgomery has reached out to Non-profit groups in the community to assist with funding.

PUBLIC COMMENT/COMMUNICATION: Resident expressed the Bobbie Brown Kids Fishing Derby held over the weekend was a tremendous success and the added touch of laminated certificates was appreciated, asked the Board reconsider placing a Narcan distribution box in the community, and asked that a community calendar of community center use be posted for the public to see. Supervisor Mobley

indicated there is a calendar in the Township main office for review. Wellston Fireworks Group representative expressed the bottle and can drive was a great success, requested Sandy's restaurant be allowed to use the pavilion on the 4th of July to sell breakfast, lunch and dinner, one taco food truck has been secured, 11 to 12 vendors have signed up, announced a 234 airplane will fly over the lake after the parade, docks the fireworks company needs to launch fireworks off of need to be placed prior to the 4th of July, and requested clarification from the Clerk regarding her vendor application for voter outreach on the 4th. Clerk Montgomery indicated she requested a booth to promote all GOP candidates in the upcoming election and she may sell GOP related merchandise. Resident requested the brush on the 6th street bridge be cut back for better viewing of the fireworks on the 4th of July.

NEW BUSINESS:

Mobley moved; Montgomery seconded to approve renewal of the Acrisure (Burnham and Flower) policy for accidental injury for fire personnel for a period of 3 years in the amount of \$5,716.00 Yeas: Mobley, Montgomery, Tighe, Fraley and Skiera. Motion passed unanimously.

Skiera moved, Fraley seconded to approve an order of 10 regular and 3 handicap portable restrooms for the week of the 4th of July. Yeas: Mobley, Montgomery, Tighe, Fraley and Skiera. Motion passed unanimously.

Montgomery moved, Skiera seconded to go into closed session to review correspondence for the Township attorney at 7:49 p.m. Roll Call Vote: Yeas: Mobley, Montgomery, Tighe, Fraley and Skiera. Motion passed.

Montgomery moved; Skiera seconded to reconvene the meeting at 8:03 p.m.

Mobley moved; Skiera seconded to approve the attorney recommended resolution 6-11-24 establishing staff office hours beginning June 12, 2024. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion passed.

ADJOURNMENT: Montgomery moved; Skiera seconded to adjourn at 8:09 p.m. Motion passed unanimously.