

**NORMAN TOWNSHIP  
BOARD OF TRUSTEES DRAFT MEETING MINUTES  
JANUARY 11, 2023**

Supervisor Mobley called the meeting to order at 7:00 p.m. Present: Supervisor Mobley, Treasurer Tighe, Clerk Montgomery, Trustee Skiera and Trustee Fraley and a maximum audience of Twelve (12).

**ADOPTION OF CONSENT AGENDA:** Montgomery moved, Skiera seconded to approve the Consent Agenda: Board Meeting Minutes of December 14 2022, Closed Session Minutes of December 14, 2022; Voucher List of January 11, 2023 and Treasurer's Statement of December 2022 and Adoption of the agenda with the following addition: (4) the agreement between the Township and Integrated Technology. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

**REPORTS:**

1. Fire Department: Reported an annual total of 371 for a total of 1873 man (fire and ambulance); they are coordinating with the fire service for training classes and will do a risk reduction presentation to the public in March.
2. Ambulance Department: No changes or concerns
3. Assessor: A change in assessing practices to affect this year as it applies to defining neighborhoods. This a percent change and may affect assessed property values but will not change taxable value.
4. Custodian: Has received one quote for seamless gutter and is waiting on additional before presenting to the Board.
5. Transfer Station: Looking into preventative maintenance on the trash compactor.
6. Management Council: Fundraiser for Brethren High are schedule for January 21, 2023; Lampstand Church requested use of the Community Center on Sundays with unknown start date; and the Clerk will host "Coffee with the Clerk" on the third Monday of each month beginning in February.
7. Park and Recreation: Coordinating installation of playground equipment starting in May or June; Painting of the wall at the beach to be completed in May or June, efforts to deter geese will begin in February or March.
8. Planning: No changes or concerns.
9. Zoning: No changes or concerns.

**PUBLIC COMMENT/COMMUNICATION:** Resident expressed concern about receipt of transfer station card (sent to mortgage holder v. resident); request by Wellston Fireworks and Family Fun for Community Center for fundraisers in 2023 and Crystal Lake use for the fireworks and day of family fun to include the pavilion.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Mobley moved; Skiera seconded to appoint Richard Taylor to the Board of Review with a term to expire January 2025. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Mobley moved; Montgomery seconded to appoint Bruce Brower to the Board of Review with a term to expire January 2025. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Mobley moved; Tighe seconded to appoint Jeffrey Brach to the Board of Review with a term to expire January 2025. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Presentation of check in the amount of \$7000.00 by Wellston Fireworks and Family Fun for the Fireworks display at Crystal Lake on the 4<sup>th</sup> of July.

Mobley moved; Skiera seconded to approve the payment in the amount of \$7000.00 to Small Towns Saturday Night fireworks for the fireworks display on the fourth of July. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Mobley moved; Skiera seconded to reserve and provide 8 additional porta johns and 1 handicap accessible porta john for the fourth of July 2023. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Mobley moved; Skiera seconded to approved the agreement between the Township and Integrated Technologies for security in the amount of \$3420.60. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Mobley moved, Montgomery seconded to adjourn to closed session to discuss attorney client written communication at 7: 25 p.m. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Montgomery moved; Mobley seconded to reconvene the Board at 7:38 p.m.

Mobley moved; Skiera seconded due to fiscal responsibility we will no longer look any further into the matter of the previous two Clerks wages. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Discussion on the following: The Township will include a newsletter with the assessing notices; the annual Clean-up Day will be scheduled on one of the following dates: May 13 or 20 or June 3 2023 dependent on when Republic Services can accommodate.

Skiera moved; Tighe seconded to adjourn at 7:50 p.m. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

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Joanne Montgomery, Township Clerk

Date: \_\_\_\_\_.