

**NORMAN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
September 12, 2017**

Mobley led the Pledge of Allegiance to the flag.
Mobley called the meeting to order at 7:00PM.
Members present: Soule, Tighe, Mobley, Schilling and Stapley.
Members absent: None.

CONSENT AGENDA:

Motion by Soule, second by Stapley to approve the consent agenda that consists of Regular Meeting minutes of August 12, 2017, expense vouchers and August 2017 Treasurer's report. Motion carried.

Reports:

Fire Dept – Chief Melzer reported D.O.T. inspection was passed; main pumper is in for repair and the need for a new water tank.

Ambulance – Ambulance Captain Fischer reported transfer of equipment is almost complete in new ambulance.

Assessor – Assessor Meister's report is on file.

Custodian – Ready for leaves and will begin work on replacing mesh and rocks at community center

Transfer Station – Mobley will check with Krolczyk on status of lights at transfer station.

Management Council – Manager Morgan's report is on file.

Park & Rec – Dead tree removal is ongoing in park.

Planning – Schilling reported Planning Commission would like to wrap up zoning amendments by December.

Zoning – No report.

Public Communication began at 7:28PM
Public Communication ended at 7:41PM

Unfinished Business

1. Wolverine Fire Dept Generator Maintenance Quote – Level 1 Maintenance Program was selected which includes one (1) major annual inspection on generator for \$330.00
2. ORVs – Tabled.

New Business

1. 2017 Regional Summit – No one will be attending.
2. McFadden Liquor License

Motion by Stapley, second by Schilling to approve Liquor License Application by Bill & Dani McFadden for 19327 Caberfae Hwy, Wellston. Those voting in favor: Stapley, Soule, Schilling, Tighe and Mobley. Those opposed: None. Those absent or abstaining: None. Motion carried.

3. Board of Review Vacancy – Soule will post for position.
4. Re-approval of Zoning Ordinance Amendments pertaining to Special Uses and Site Plans.

Motion by Soule, second by Schilling to approve Zoning Ordinance Amendments pertaining to Special Uses and Site Plans as recommended by Planning Commission. Motion carried.

Motion by Soule, second by Stapley to adjourn. Motion carried.

The meeting was adjourned at 7:54PM.

Respectfully submitted,

Mary E Soule, Clerk

Mary E Soule
approved 10/10/17

**NORMAN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
October 10, 2017**

Mobley led the Pledge of Allegiance to the flag.
Mobley called the meeting to order at 7:01PM.
Members present: Schilling, Tighe, Mobley, Soule and Stapley.
Members absent: None.

CONSENT AGENDA:

Motion by Stapley, second by Tighe to approve the consent agenda that consists of Special Meeting minutes of August 10, 2017, Regular Meeting minutes of September 12, 2017, expense vouchers and September 2017 Treasurer's report. Motion carried.

Reports:

Fire Dept – Five new firefighter candidates will be taking training.

Motion by Schilling, second by Stapley to sell 1992 rescue truck to DLS Outdoor for tree service performed in Wellston Cemetery, Dublin Cemetery and Transfer Station for \$7450. Motion carried.

Ambulance – Ambulance state inspection passed, CPR classes taking place.

Assessor – Assessor Meister's report is on file.

Custodian – Back door lights over kitchen door and library door will be replaced.

Transfer Station – Everything OK.

Management Council – Manager Morgan's report is on file.

Park & Rec – No report.

Planning – Schilling reported Planning Commission on line to wrap up zoning amendments by December.

Zoning – No report.

Public Communication began at 7:14PM

Public Communication ended at 7:18PM

Unfinished Business

1. ORVs

Motion by Stapley, second by Schilling to adopt an ORV ordinance in Norman Township (see attached). Motion carried 3-2.

2. B.O.R. Vacancy – No action.

New Business

1. Zoning Ordinance Amendments (Non-Conformities/Permits/Administration)

Motion by Soule, second by Tighe to approve Zoning Ordinance Amendments addressing non-conforming parcels, permits and administration as recommended by Planning Commission. Motion carried.

2. Trash Cards – 2018 trash cards will be inserted into December tax bills. Lost card replacement will be \$5.

3. Annual Trash Cleanup – 2018 annual trash clean-up will allow residents one (1) 4x8 truck bed or trailer of trash and anything over that will be billed per yard for disposal. Possible "tag" system will be looked into for year round disposal of items. Also, a mattress disposal option will be looked into.

Motion by Soule, second by Stapley to adjourn. Motion carried.

The meeting was adjourned at 7:49PM.

Respectfully submitted,

Mary E Soule

Mary E Soule, Clerk

approved 11/14/17

**NORMAN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
November 14, 2017**

Mobley led the Pledge of Allegiance to the flag.
Mobley called the meeting to order at 7:00PM.
Members present: Soule, Tighe, Mobley and Schilling.
Members absent: Stapley.

CONSENT AGENDA:

Motion by Soule, second by Schilling to approve the consent agenda that consists of Regular Meeting minutes of October 10, 2017, expense vouchers and October 2017 Treasurer's report. Motion carried.

Reports:

Fire Dept – Fire Department needs new boots.

Stapley entered meeting at 7:02 PM.

Ambulance – Ambulance recall taken care of.

Assessor – Assessor Meister's report is on file.

Custodian – Christmas lights ready to go up.

Transfer Station – Everything OK.

Management Council – Manager Morgan's report is on file.

Park & Rec – No report.

Planning – Planning Commission to wrap up zoning amendments next month.

Zoning – Zoning Administrator's report is on file.

Public Communication – There was no public communication.

Unfinished Business

1. Board of Review Vacancy

Motion by Schilling, second by Stapley to appoint Harold Soule to Board of Review. Motion carried.

New Business

1. Planning Commission Reappointments (Gries, Schuch, Fischer)

Motion by Soule, second by Schilling to reappoint Amy Schuch and Stephen Fischer to a three year term expiring October 2020 and to appoint Kurt Schindler to a three year term expiring October 2020. Motion carried.

Motion by Soule, second by Schilling to adjourn. Motion carried.

The meeting was adjourned at 7:26PM.

Respectfully submitted,

Mary E Soule

Mary E Soule, Clerk

Approved 12/12/17

**NORMAN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
December 12, 2017**

Mobley led the Pledge of Allegiance to the flag.
Mobley called the meeting to order at 7:00PM.
Members present: Soule, Mobley, Tighe, Schilling and Stapley.
Members absent: None.

CONSENT AGENDA:

Motion by Schilling, second by Soule to approve the consent agenda that consists of Regular Meeting minutes of November 14, 2017, expense vouchers and November 2017 Treasurer's report. Motion carried.

Reports:

Fire Dept – No report.
Ambulance – No report.
Assessor – Assessor Meister's report is on file.
Custodian – Working on salt spreader.
Transfer Station – Fraley will work as ticket puncher during winter months.
Management Council – No report.
Park & Rec –Stapley reported an interest in hosting a community party during the winter months.
Planning – Schilling reported ongoing wrap up zoning amendments.
Zoning – No report.

Public Communication – There was no public communication.

Unfinished Business

1. Board of Review Vacancy – No action.

New Business

1. 2018 Manistee County Contractual Services Agreement

Motion by Schilling, second by Soule to accept 2018 Manistee County Contractual Services Agreement with Norman Township paying \$4.02 per parcel for winter tax bills and \$1.00 per parcel for summer tax bills. Motion carried.

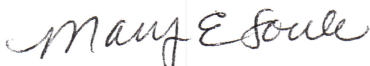
2. 2017 Poverty Exemption Guidelines Resolution

Motion by Soule, second by Schilling to accept State Tax Commission Poverty Exemption Guidelines for determining eligibility for exemption from payment of property taxes. Motion carried.

Motion by Soule, second by Stapley to adjourn. Motion carried.

The meeting was adjourned at 7:31PM.

Respectfully submitted,



Mary E Soule, Clerk

Approved 1/19/18