

NORMAN TOWNSHIP BOARD OF TRUSTEES

May 12th, 2026

7:00 pm

Draft Meeting Minutes

Board Members Present: Supervisor Mobley, Clerk Daniels, Treasurer Tighe, Trustee Fraley, Trustee Schilling

Pledge of Allegiance led by Supervisor Mobey at 7:00pm

Regular Meeting of the Board of Trustees

Call to Order at 7pm

Routine Business: Approval of consent agenda containing prior month's minutes(April 2026) of regular and/or special meetings, expense vouchers and Treasurer's report(April 2026).

- *Motioned by Trustee Fraley, seconded by Treasurer Tighe, motioned passed*

Presentation by Chuck Brooks from Brooks Elite Contracting - Mr. Brooks presented the board with information regarding updating the Township Website and making it ADA compliant as well as having a Township domain for Township official emails.

- *Redevelop fee (one time): \$2400*
- *Monthly cost: \$129*
- *Emails: \$8 per email monthly*

Reports:

1. **Fire/ EMS** - The Side by side and the Brush truck are working perfectly and making jobs more productive. Currently doing 2-3 calls per day
3. **Custodian** - Park still needs to be cleaned up, electrical has been installed to park and completed at the Township office
4. **Transfer Station** - None
5. **Management Council** - Graduation events are starting soon
6. **Park & Recreation** - Door has been received but still needs to be put on at the Backwaters
7. **Planning** - Networks North West zoning for daycares changing from special use to permitted. Obtained at \$500 grant to complete. Possibly changing some commercial parcels to residential due to lack of development. Zoning to be looked at for Solar farm in Tippy Dam rd(32 acre parcel, 22 acres to be used for Solar farm), there is currently no zoning ordinance for this.
8. **Zoning** - 7 new zoning permits

Public Communication: Started at 7:33pm - Ended at 7:36pm

Unfinished Business: None

New Business:

- Updating Website- 2 proposals obtained; Brooks Elite and Dundee Internet Services INC. DBA Digital Web Leprechauns: Supervisor Mobley motioned to go ahead and have Brooks Elite take over Website; All in favor, motion passed
- Approval of the salary resolutions for Supervisor, Clerk, Treasurer and Trustees - No changes
 - Roll Call Vote Taken
 - 5 yays 0 nays
 - Resolution Adopted
- Closure of Crystal Lake Beach - Due to the dock being submerged under water it is unsafe for swimming and will be closed until further notice and it deemed safe
 - Transfer station workers to be raised to \$15per hr- Trustee Fraley motioned, Treasurer Tighe seconded; All in favor, motion passed
 - Hire 2 helpers for clean up - Adam and Aidan to be hired to help clean up park and do other projects while Tim is on vacation - Trustee Fraley motioned and Tresurer Tighe Seconded; All in favor, motioned Passed

Motion to Adjourn made by Trustee Fraley and seconded by Treasurer Tighe seconded

Meeting Adjourned at 7:46pm

Respectfully,