

**NORMAN TOWNSHIP
BOARD OF TRUSTEES MEETING MINUTES
December 12, 2023**

Supervisor Mobley called the meeting to order at 7:00 p.m. Present: Supervisor Mobley, Treasurer Tighe, Trustee Skiera, Trustee Fraley, Deputy Clerk Patnode as recording administrator and a maximum audience of Thirteen (13). Absent/Excused: Clerk Montgomery

ADOPTION OF CONSENT AGENDA: Fraley moved, Tighe seconded to approve the Consent Agenda: Board Meeting Minutes of November 14, 2023, Closed Session Minutes of November 14, 2023, Expense Voucher of December 12, 2023, Treasurer's Report of November 2023 and adoption of the agenda. Motion Passed.

REPORTS:

1. Fire Department: Reported current run totals have tied with last year's total of 371. Fire Department and Ambulance are currently working on becoming certified to be a Fire/Medical training facility. This would make Norman Township the only one in Manistee County. It is their hope that certification would be in place by January /February of 2024.
2. Ambulance: Further discussion about the training facility, stating that once approved they would be able to offer Medical 1st Responder, EMT, Advanced EMT and Paramedic training. This would allow for all training to be done in one place and it would be more accessible to those seeking training and required certification.
3. Assessors: Reported Board of Review for the year had just been completed for 2024.
4. Custodian: Reported that many of the current Christmas Street light displays are no longer working. Discussion was held about other options for holiday decorations, flag type banners on the light poles and led strip lighting that could be added to the Community Center and Fire Station which could remain in place all year. Discussion was postponed until later in 2024.
5. Transfer Station: Reported heat in the sheds has been switched to electric and that come Spring of 2024 improvements will be needed to the buildings.
6. Management Council: New brochure has been done for the Community Center. The center is currently being used each weekend for the rest of the year, as well as on Christmas Day.
7. Park and Recreation: Nothing to report.
8. Planning: Nothing to Report.
9. Zoning: Reports slowing down with only 2 building permits and 1 demolition permit having been issued.

PUBLIC COMMENT/COMMUNICATION: None

NEW BUSINESS:

Mobley moved; Skiera seconded to approve the reappointment of Jeff Brach to the board of review with a term to expire December 2026. Yeas: Mobley, Tighe, Skiera and Fraley. Absent/Excused: Montgomery. Motion passed.

Mobley moved; Fraley seconded to approve the reappointment of Richard Taylor to the Board of Review with a term to expire December 2026. Yeas: Mobley, Tighe, Skiera and Fraley. Absent/Excused: Montgomery. Motion Passed.

Mobley moved, Tighe seconded to approve the reappointment of Bruce Brower to the Board of Review with a term to expire December 2026. Yeas: Mobley, Tighe, Skiera and Fraley. Absent/Excused: Montgomery. Motion Passed.

Fraley moved, Tighe seconded to approve the 2024 contractual agreement between Manistee County and the Township for tax services, noting a 5% cost of living increase in taxes for 2024. Yeas: Mobley, Tighe, Skiera and Fraley. Absent/Excused: Montgomery. Motion Passed.

Fraley moved, Tighe seconded to approve Resolution 2023-12-1 the 2024 Poverty Exemption Guidelines. Roll Call Vote. Yeas: Mobley, Tighe, Skiera and Fraley. Absent/Excused: Montgomery. Motion Passed

ADJOURNMENT: Fraley moved; Skiera seconded to adjourn at 7:30 p.m. Motion passed.