

NORMAN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
December 14, 2021

Mobley led pledge of allegiance to the flag.

PUBLIC HEARING – MANISTEE COUNTYWIDE PARK & RECREATION PLAN

Call to Order – Members present Fraley, Soule, Mobley, Tighe and Skiera.

Mobley opened public hearing at 7:10 PM.

Mobley explained Manistee Countywide Park & Recreation Plan/Norman Township Park & Recreation Plan

Public comment – There were no public questions or comments.

Mobley closed public hearing at 7:12 PM.

****Motion by Skiera, second by Tighe to approve Resolution 2021-12-01, Resolution to adopt Norman Township Park & Recreation Plan as part of the Manistee Countywide Park & Recreation Plan. Those in favor: Skiera, Mobley, Fraley, Tighe and Soule. Those opposed: None. Those absent or abstaining: None. Resolution adopted.**

BOARD OF TRUSTEE REGULAR MEETING

Mobley called regular meeting to order at 7:13 PM.

Members present: Skiera, Tighe, Mobley, Soule & Fraley

CONSENT AGENDA:

Motion by Skiera, second by Tighe to approve consent agenda which consists of Regular Meeting minutes for November 9, 2021, expense vouchers and Treasurer's report for December 2021. Motion carried 5-0.

Reports:

1. Fire Department – Vanderbie reported it continues to be very busy having responded to over 320 calls so far.
2. Ambulance – Vanderbie explained need to upgrade ambulance cot at a cost of \$2600.
3. Assessor – Meister's report is on file.
4. Custodian – Kortman reported he is learning his way around his duties and had a suggestion on solving garbage shed problem.
5. Transfer Station – Everything is going OK.
6. Management Council – Brown's report is on file.
7. Park & Recreation – No report.
8. Planning – Planning Commission met, elected officers and set plans for upcoming year.
9. Zoning – No report.

Public comment/communication – There was no public comments or communication.

Unfinished Business

1. Non-Resident Ambulance Service Direct Billing – Mobley still researching.
2. Garbage Shed – Will repair in spring rather than build new.

New Business

1. Resolution 2021-12-01 – Manistee Countywide Park & Recreation Plan **See above
2. Resolution 2022-01-01 – Resolution to Establish Poverty Guidelines for Exemption from Property Tax Contributions.

Motion by Mobley, second by Soule to adopt Resolution 2022-01-01 a resolution to establish poverty guidelines for exemption from property tax. Those in favor: Fraley, Soule, Tighe, Skiera and Mobley. Those opposed: None. Those absent or abstaining: None. Resolution adopted.

3. 2022 Manistee County Contractual Services Agreement

Motion by Soule, second by Skiera to approve Manistee County Contractual Services Agreement to provide Tax Maps, Assessment Roll Maintenance, Tax Rolls, Tax Bills, Computer Services and S.E.T. Summer Tax Collection for \$4.22 per parcel and \$1.00 per parcel for summer tax collection. Motion carried 5-0.

BOARD OF TRUSTEE REGULAR MEETING cont'd

4. Change January 2022 Meeting Date

Motion by Mobley, second by Soule to change Regular Meeting of Board of Trustee regularly scheduled for Tuesday, January 11, 2022 to Monday, January 10, 2022. Motion carried 5-0.

Motion by Fraley, second by Skiera to adjourn. Motion carried 5-0.

The meeting adjourned at 7:40 PM.

Respectfully submitted,

Mary E Soule

Mary E Soule

approved 1/10/2022