

**NORMAN TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
October 12, 2021**

Mobley led the Pledge of Allegiance to the flag.

**ELECTION COMMISSION MEETING**

Soule called the meeting to order at 7:00PM.

Members present: Soule, Mobley and Tighe

**Motion by Mobley, second by Tighe to approve election inspectors for the Special Election to be held on Tuesday, November 2, 2021. Motion carried 3-0.**

No public comment.

**Motion by Mobley, second by Tighe to adjourn.**

Meeting was adjourned at 7:02PM.

**REGULAR MEETING**

Mobley called the meeting to order at 7:03PM

Members present: Soule, Mobley, Fraley, Tighe and Skiera.

**CONSENT AGENDA:**

**Motion by Skiera, second by Soule to approve the consent agenda that consists of Regular Meeting minutes of September 14, 2021, expense vouchers and Treasurer's report for September 2021. Motion carried 5-0.**

**Reports:**

Fire – Vanderbie reported fire runs up 60%, 141 & 142 have completed maintenance and testing.

Ambulance – Vanderbie reported EMS runs/accidents up 40%, new JAWS equipment will arrive soon.

Assessor – Meister's report is on file.

Custodian – Fraley reported Robinson Landing access road is deteriorating, toilet roof still needs repair, and split rail fence at Community Center needs repair.

Transfer Station – Winter hours begin November 3<sup>rd</sup>. Will post signs at Kiosk and exit.

Management Council – No report.

Park & Recreation – No report.

Planning – No report

Zoning – No Report.

Public communication: Public communication began at 7:18PM and ended at 7:27PM.

**Unfinished Business:**

1. Custodian

**Motion by Mobley, second by Skiera to approve Custodian Position Description/Requirements. Motion carried 5-0.**

**Motion by Mobley, second by Tighe to approve Custodian Pay Details (\$40,000 plus \$10,000 for insurance, paid holidays, paid 1 week vacation after 1 year employment, paid 2 week vacation after 2 years employment). Motion carried 5-0.**

New Business – There was no new business.

**Motion by Soule, second by Mobley to adjourn. Motion carried 5-0.**

The meeting was adjourned at 7:42PM.

Respectfully submitted,

*Mary E Soule*

Mary E Soule, Clerk

*approved 11/9/21*