

TOWNSHIP OF NORMAN

PLANNING COMMISSION

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DRAFT APPROVED MINUTES

[for: January 5, 2017]

Acting in the absence of the chair, vice-chair / board liaison Schilling called the meeting to order at 7:05 pm. Pledge of Allegiance was recited and a Roll Call indicated a quorum (including newly appointed member Amy Schuch present to conduct business. Chair Gries was absent.

Public Comment was offered: comments were offered regarding the planning commission need for a recording secretary, user friendly zoning, expansion of commercial zoning district, accessory buildings on vacant land with well and septic prior to a dwelling, economic growth, and noise ordinance concerns.

Motion by Schilling to approve the minutes of the December 1, 2016 minutes, **seconded by Ridley**; all in favor, none in opposition, motioned passed unanimously.

Board liaison Schilling informed the commission that he brought to the attention of the Township Board the need for a recording secretary and that there was no action taken. Schilling also reported to the board that the commission was interested in increasing its membership from 5 to 7 members and that the Township Board was in opposition. There was also no formal action by the Township Board regarding the Township Attorney.

For new business, the Zoning Administrator presented two documents with sample language to the commission for review. The first document was an Anti-Junk and Blight Ordinance that included many provisions brought to the attention of the commission by the public. The second document included provisions for allowing an 'accessory' dwelling unit on a property that already has a 'principal' dwelling unit established that would not have the restrictions currently in

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our zoning ordinance. Members of the commission were asked to review both documents so that discussion could take place at the February meeting.

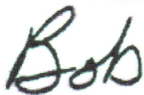
Discussion followed focusing on the desire to complete the update of the zoning ordinance as soon as practical. The Zoning Administrator informed the commission that the remaining work should require very little review as it has been discussed through the updating process. The only exception, being the general provisions, (Article 10), that are applicable in every zoning district. The Zoning Administrator was directed to communicate to the planner that they would like to review the remaining recommendations as soon as possible.

Public comment was offered: None received.

There was brief discussion among the commission members about the Noise Ordinance and all were reminded that it would be reviewed after the zoning update was completed. A copy of the Norman Township Noise Ordinance was presented to member Schuch and a member of the public. Board liaison Schilling asked the Zoning Administrator to present any documentation that would better clarify the need for a more responsive attorney to the commission.

Motion by Schilling to adjourn, **seconded by Ridley**, all in favor, none in opposition, motioned passed unanimously. Meeting was adjourned at 7:55 pm.

Submitted on behalf of the Norman Township Planning Commission,



Robert (Bob) Hall

Zoning Administrator