

NORMAN TOWNSHIP
BOARD OF TRUSTEES DRAFT MEETING MINUTES
APRIL 11, 2023

Supervisor Mobley called the meeting to order at 7:00 p.m. Present: Supervisor Mobley, Treasurer Tighe, Clerk Montgomery, Trustee Skiera, Trustee Fraley and a maximum audience of ten (10).

ADOPTION OF CONSENT AGENDA: Skiera moved, Tighe seconded to approve the Consent Agenda: Board Meeting Minutes of March 14, 2023; Expense Voucher of April 11, 2023, Treasurers Report of March 2023 and adoption of the agenda. Motion Passed unanimously.

REPORTS:

1. Fire Department: Reported issues with the Hovercraft and limitation of staff certified to operate. Request to sell Hovercraft and purchase an RDC (Rapid Deploy Craft) and V-Boat with jet for rescue operations. Consensus of the Board to sell Hovercraft with a minimum reserve amount.
2. Ambulance: No report.
3. Assessors: March Board of Review completed. Assessment role delivered to the County and preparations underway for 2024 assessments.
4. Custodian: Board discussion on Cemetery maintenance as it pertains to Custodian and Landscape Service. Option of hiring a part-time person as a possible cost savings however agreed to review Custodian current workload and revisit the subject in June. At this time the Custodian will be 100% responsible for mowing and maintenance of Wellston Cemetery and Landscape Service Chalker and Dublin Cemeteries.
5. Transfer Station: Reports Bill will be returning to work on Wednesday May 3, 2023 following his leave of absence. Reminded public of June 10, 2024 Community Clean Up Day.
6. Management Council: Reports Birthday party, Funeral and possible upcoming craft show.
7. Park and Recreation: Docks to be installed at the Tippy Dam backwaters boat launch when the weather permits. Estimates will be obtained to determine possible installation of a new fishing dock at Crystal Lake.
8. Planning: First meeting of the year is scheduled for April 18th. Meetings are held the 3rd Tuesday of the Month at 6 p.m.
9. Zoning: A couple of land use permits issued.

PUBLIC COMMENT/COMMUNICATION: Representative from Bay Area Recycling Center (B.A.R.C.), Karla Smith-Kasten (Recycling Coordinator) presented information on a recycling program under PA69 available to the Township. The cost of this would be \$18 per year per household and would include recycling of paper and cartons, cardboard, aluminum and steel cans, plastic bottles, jars, jugs and glass bottles and jars. The Township will review current recycling contract with Republic to determine if the program presented by Ms. Smith-Kasten would provide any savings.

NEW BUSINESS:

Supervisor Mobley indicated he will continue to handle all cemeteries inquires/sales for the time being. Clerk Montgomery clarified that it was not "her opinion" but the State statute under the Michigan Compiled Laws that addresses her duties as they pertain to cemeteries being her sole responsibility.

Budget Work Session scheduled for April 24, 2023 at 6 p.m. and Budget Meeting and Budget Public Hearing scheduled for June 24, 2023 following the Annual Meeting of the Electors.

Supervisor Mobley indicated he had further discussions with the Manistee County Road Commission as it pertains to road repairs to North Snyder Rd. He advised a special assessment district would require a 51% vote of the property owners determined by linear frontage, excluding federal land, with possible inclusion of Cravens Rd, Robinson Rd., Schwandt Rd and Andrew Street because those roads have no alternative access other than by utilizing N. Snyder Rd. The Township attorney will work on petition language required for a special assessment district and the County will be working on the cost estimate.

ADJOURNMENT: Skiera moved; Fraley seconded to adjourn at 8:30 p.m. Motion passes unanimously.