

**NORMAN TOWNSHIP  
BOARD OF TRUSTEES MEETING MINUTES  
FEBRUARY 14, 2023**

Supervisor Mobley called the meeting to order at 7:00 p.m. Present: Supervisor Mobley, Treasurer Tighe, Clerk Montgomery, Trustee Skiera and Trustee Fraley and a maximum audience of Thirty-Five (35).

**ADOPTION OF CONSENT AGENDA:** Skiera moved, Tighe seconded to approve the Consent Agenda: Board Meeting Minutes of January 11 2023, Closed Session Minutes of January 11, 2023; Voucher List of February 14, 2023 and Treasurer's Statement of January 2023 and Adoption of the agenda with the following addition: (4) Planning Support Services and (5) Purchase of new tires for fire trucks.

**REPORTS:**

1. Fire Department: Report included: request for purchase of a dryer to compliment the recent purchase of an extractor dryer to reduce drying times for gear; purchase of smoke detectors to provide residents meeting income guidelines; NFPA regulation changes requiring mandated replacement of fire vehicle tires; a Risk Management presentation will be held in conjunction with the DNR in the Spring; introduced new employees Dawn Boers, Starr Daniels and Brett Dixon and presented Medal of Bravery award to Tim Kortman, Ron Cole for efforts above and beyond to save a life on September 28, 2022 and the Medal of Bravery award to Christian Funk, Dillon Vanderbie and Jesse Vanderbie for efforts above in beyond in the ice water rescue on December 23, 2022.
2. Ambulance Department: Reports that equipment inspection will be held next month.
3. Assessor: Reports that the role has been delivered to the County who will be distributing the assessment notices and the Board of Review will be meeting in March (notice of dates is posted at the Township)
4. Custodian: Presented the board with gutter quotes and requested that Board Members look for the goose banger gun.
5. Transfer Station: No report.
6. Management Council: Fundraisers scheduled for February include for Brethren High fundraiser, Fireworks fundraiser, birthday parties and a request by Little Mary's to hold their fundraiser July 14 and 15, 2023
7. Park and Recreation: No report.
8. Planning: Request for Planning and support services to include the addition of 50 hours for master plan assistance, \$300 for master plan supplies, and service agreement with MSU Extension for master plan assistance.
9. Zoning: Request by Zoning administrator for wage increase.

**PUBLIC COMMENT/COMMUNICATION:** Resident expressed concern about jet boats on the pine river indicating concerns of damage to the river ecosystem and disruption to the fish habitat. He further requested the Supervisor petition the DNR to eliminate jet boats from entering at the mouth of Pine River at Tippy Pond. Board members will look into concern.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Discussion on MRA (Manistee Recreation Association) billing. Board consensus not to provide reimbursements to program participants and not to participate in the 2023 funding formula for discounted rates.

Mobley moved; Montgomery seconded to approve Resolution 2023-2-1 Rubbish Fund corrections removing parcel id #51-10-106-100-17 and # 51-10-643-709-01 from the role. Roll Call Vote: Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Skiera moved; Tighe seconded to approve Option #1 with North Division Excellent Exteriors, Inc. in the amount of \$1245.50 for seamless gutter installation on the east side of Township Hall. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Montgomery moved; Tighe seconded to approve the services agreement with MSU extension in the amount of \$1450.00 for Master Plan services; authorization of 50 hours for by Zoning Administrator for master plan assistance, \$300.00 for master plan supplies and to postpone request for zoning administrator wage increase to a later meeting. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Mobley moved; Skiera seconded to replace all tires on fire unit #141 and front two on unit #144. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Board members agreed to re-address request by the Fire Department for purchase of a dryer following review of A.R.P.A. (covid funds) fund balance.

Skiera moved; Fraley seconded to adjourn at 7:45 p.m. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

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Joanne Montgomery, Township Clerk

Date: \_\_\_\_\_.